

INFORMATION FOR SCHEDULING LITURGICAL MINISTERS

NAME: _____

ADDRESS: _____

TELEPHONE: _____ E-MAIL: _____

MINISTRY: (Check one or more)

- Extraordinary Minister of Communion
- Reader
- Altar Server
- Greeter
- Sacristan
- Remove me from all ministries

CHALICE OR HOST PREFERENCE (Extraordinary Ministers only):

If Extraordinary Ministers have a preference for handling either the chalice or the host at Mass, check one of the following:

- Chalice
- Host

MASS PREFERENCE IF ANY: (Check one if there is a strong preference)

Note: The scheduler will attempt to place you in your preferred mass; however, if there is a shortage for your ministry at a different mass, you may on occasion be placed in a mass that is not your preference.

- 5:00 PM Saturday
- 8:00 AM Sunday
- 9:30 AM Sunday
- 11:00 AM Sunday
- 5:00 PM Sunday

CHECK IF YOU WANT TO BE SCHEDULED WITH FAMILY MEMBERS

VACATION OR OTHER ABSENCES: (List any periods of time for the next four months when you should not be scheduled)

START DATE: _____ RETURN DATE: _____

START DATE: _____ RETURN DATE: _____

START DATE: _____ RETURN DATE: _____

OTHER COMMENTS OR REQUESTED CHANGES: